

TRAINING



DIVISION OF YOUTH SERVICES

DEPARTMENT OF COMMUNITY AND CULTURAL AFFAIRS
COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS



MEMORANDUM

DATE: September 05, 2005

TO: Victor A. Mesta
DYS - Director

FROM: KJDCF Supervisor

SUBJECT: KJDCF – Staff Training Completed

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The purpose of this memorandum is to submit a listing of trainings that the KJDCF staffs have completed from the periods of June 2005 – September 2005.

1. JCW II Francis I. George: OPM's Basic Supervisory Skills: June 2005
OPM's Interviewing Skills: August 2005
2. JCW III Elizabeth Teregeyo: OPM's Basic Supervisory Skills: June 2005
3. JCW II Nadia Tagabuel: OPM's Basic Supervisory Skills: June 2005
4. JCW II Juliano Obichang: OPM's Disciplinary Actions: 2005
OPM's Interviewing Skills: August 2005
5. SW III Jennifer Tanaka: American Probation & Parole Workshop: August 2005
6. Assistant SW Ramona Sablan: American Probation & Parole Workshop: August 2005
7. WIA Trainee Connie Taman: American Probation & Parole Workshop: August 2005 & July 2005 OPM's Time Keeper's Certification.

Please feel free to call on me if you have any question or comments.

Sincerely,

Floyd Masga